

Student Laptop Checkout General Information

Hays USD #489 public schools began a student laptop initiative in August 2004. The following practices and policies have been established for managing that program.

Eligibility

All HHS students will be issued a laptop. Eligible students are those ninth through twelfth graders officially registered with Hays High School. There includes a \$30 technology fee included in enrollment. The student and parent/guardian will sign a liability statement prior to laptop checkout. The student user is responsible for the safe return of the assigned laptop.

Duration of Computer Loan

Laptops will be checked out for the school year. Laptops will be collected from students at the end of the school year. After a laptop has been initially assigned to a student, it will remain designated to that student for the remainder of the student's secondary education track for a period not exceeding 4 years. Laptops must be checked out at the beginning of each school year; the student, at the end of the school year, will return the laptop.

Insurance Requirement

Every laptop will be insured by the USD #489 district insurance policy. All student laptops are also covered under Dell Complete Care Accidental Damage Service. If the laptop is stolen or vandalized, a police report must be filed on the incident. By signing the loan agreement, the parent/guardian agrees to be responsible for loss/damage to the laptop, or the cost of repair for such damage, while in the student's possession. Current replacement for the laptop model is approximately \$1100.

Orientation for New Users

Students and/or parent/guardian of students receiving a laptop computer are required to attend an orientation program before receiving the laptop. Instructions to are, maintenance and procedures will be provided during the orientation.

Laptop Hardware Description

- Dell Latitude D520
- 1.66 GHZ Intel Core 2 Processor
- DVD/CD RWD Combo drive
- 1 GB RAM
- 1 60 GB Hard Drive
- 14" LCD Display